

# Summary

**Project Name: Operator & Maintenance Manual**

**Scope: Create/Update of Operator & Maintenance Manuals**

**Software: Arbortext Editor, Adobe InDesign, Adobe Frame Maker, IsoDraw CAD Process, Creo Illustrate, Adobe Illustrator, Adobe Photoshop, Team Center, and Docware**

## Scope:

- Creation and revision of Operator & Maintenance Manual with respect to the ECNs and marked up received from customer
- Migration of legacy manuals to structured manuals
- Replacement of raster images to vector images for more clarity in the manual
- Use of exploded view of illustrations from CAD model for better clarity
- Rewrite the contents per simplified English standard for easy understating
- Creating topic base data module and break the complex tasks in to simple tasks
- Reuse of data modules in multiple types of manual as required

## Process:

- Study & analyze – the ECN's and marked up copies of existing manuals
- Identify the section, topics need to be crated or updated
- Download the drawings & the other relevant CAD models from team center, shared drive
- Understand the procedure & create the contents accordingly
- Create the illustrations using illustrations tool
- Create or update the contents of the relevant sections in Authoring tool
- Link the illustrations to Authoring tool with respect to relevant topics
- Proofreading of the contents for grammar and format errors
- Deliver PDF files along with source files

